# *Controlled Substances Annual Audit Record*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEA Registrant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Safe Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEA Registration #: ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PI / authorized user lab: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inventory performed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Print Name Signature

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| Controlled Substance | **\*Lab****Ref #** | **Concentration****or Strength** | **Expected****Amount** | Actual Inventory*Total ml or mg***Opened** | Actual Inventory*Total ml or mg***Unopened** | **Discrepancy****or Comments** | **Initials** |
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\*Lab Ref # is a unique number added to the controlled substance bottle in some labs. This is not required but highly recommended.

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| Controlled Substance | **\*Lab****Ref #** | **Concentration****or Strength** | **Expected****Amount** | Actual Inventory*Total ml or mg***Opened** | Actual Inventory*Total ml or mg***Unopened** | **Discrepancy****or Comments** | **Initials** |
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